



LEASE OR LICENCE: RENEWAL

USE THIS FORM TO: Apply to renew one or more active tenements. This form applies to MLs, EMLs, MPLs and RLs.

Section A: Applicant(s)

	NAME OF COMPANY or INDIVIDUAL	% SHARE		ⓘ List all applicants and percentage share in the application.
Applicant 1	[[]]	[[]]	%	
Applicant 2	[[]]	[[]]	%	

Note: Each party must complete a separate copy of the 'applicant details' page attached to this form.

Section B: Tenement details

Holder name(s) and percentage share	1. [[]]	%	ⓘ Attach additional information as necessary.
	2. [[]]	%	
List the tenement(s) to be renewed and their location	[[]]		
	[[]]		

Section C: Renewal details

Tenement term requested	[[]]	Years, from the current expiry date(s)	ⓘ EL – term >5 years. ML/EML/MPL – term >21 years. RL – term >5 years.
Retention Lease only: Provide reasons for application, noting there is no right of renewal	[[]]		

Section D: Contact person

Contact name	[[]]	Position title	[[]]	ⓘ A contact person must be nominated and should have good knowledge of the application.
Email	[[]]			
Telephone	[[]]	Mobile	[[]]	
Do you consent to receiving electronic correspondence from the Department regarding tenement matters?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

Section E: Declaration that application is complete and accurate

I declare the information provided on this form is complete and accurate.

APPLICANT 1	Individual or Company Representative 1		Individual's Witness or Company Representative 1		ⓘ Ensure that applicants sign in the correct order, as listed in Section A.
Print Name	1. [[]]	2. [[]]	1. [[]]	2. [[]]	
Signature	1. [[]]	2. [[]]	1. [[]]	2. [[]]	
APPLICANT 2	Individual or Company Representative 2		Individual's Witness or Company Representative 2		
Print Name	1. [[]]	2. [[]]	1. [[]]	2. [[]]	
Signature	1. [[]]	2. [[]]	1. [[]]	2. [[]]	

COMPANY: Sign in accordance with the *Corporations Act 2001*. If agent, written authority must be provided.

INDIVIDUAL: Signature must be witnessed by a person who is not a beneficiary of the application (e.g. not a joint applicant).



LEASE OR LICENCE: APPLICANT DETAILS

USE THIS FORM TO: Provide the details of a new client, or provide updated details for an existing client. One company or one individual per page only. No joint names.

This applicant's percentage share

[]	%
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Applicant number

[]	of	[]	<i>i</i> Provide the total number of applicants.
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Applicant type:

Company

Company name

[]

ABN

[]	ACN	[]
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Registered address line 1

[]

Registered address line 2

[]

Suburb / Locality

[]	[] State	[] Postcode
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Individual

Surname

[]	Given names	[]
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i If 'Company', provide **registered business street address**, and either an ABN or ACN.

New company clients need to attach a copy of their certificate of business registration.

Applicant Contact Details

Postal address is the same as company registered address above

Postal Address Line 1

[]

Postal Address Line 2

[]

Suburb / Locality

[]	[] State	[] Postcode
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Email

[]

Website

[]

Telephone

[]	Mobile	[]
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i Provide a postal address if it is different to the registered business street address.

Contact Person for Queries

Contact Name

[]	Position title	[]
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Email

[]

Telephone

[]	Mobile	[]
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Do you consent to receiving electronic correspondence from the Department regarding tenement matters?

Yes No

i A contact person **must** be nominated for each client.

Certified Correct

Name

[]

Signature

[]

i May be certified by any appropriate person.