



LEASE OR LICENCE: RENEWAL

USE THIS FORM TO: Apply to renew one or more active tenements. This form applies to MLs, EMLs, MPLs and RLs.

Section A: Applicant(s)

	NAME OF COMPANY or INDIVIDUAL	% SHARE		ⓘ List all applicants and percentage share in the application.
Applicant 1			%	
Applicant 2			%	

Note: Each party must complete a separate copy of the 'applicant details' page attached to this form.

Section B: Tenement details

Holder name(s) and percentage share	1.	%	ⓘ Attach additional information as necessary.
	2.	%	
List the tenement(s) to be renewed and their location			

Section C: Renewal details

Tenement term requested	Years, from the current expiry date(s)	ⓘ EL – term >5 years. ML/EML/MPL – term >21 years. RL – term >5 years.
Retention Lease only: Provide reasons for application, noting there is no right of renewal		

Section D: Contact person

Contact name		Position title		ⓘ A contact person must be nominated and should have good knowledge of the application.
Email				
Telephone		Mobile		
Do you consent to receiving electronic correspondence from the Department regarding tenement matters?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

Section E: Declaration that application is complete and accurate

I declare the information provided on this form is complete and accurate.

APPLICANT 1	Individual or Company Representative 1		Individual's Witness or Company Representative 2		ⓘ Ensure that applicants sign in the correct order, as listed in Section A.
Print Name	1.		2.		
Signature	1.		2.		
APPLICANT 2	Individual or Company Representative 1		Individual's Witness or Company Representative 2		
Print Name	1.		2.		
Signature	1.		2.		

COMPANY: Sign in accordance with the *Corporations Act 2001*. If agent, written authority must be provided.

INDIVIDUAL: Signature must be witnessed by a person who is not a beneficiary of the application (e.g. not a joint applicant).



LEASE OR LICENCE: APPLICANT DETAILS

USE THIS FORM TO: Provide the details of a new client, or provide updated details for an existing client. One company or one individual per page only. No joint names.

This applicant's percentage share

	%
--	----------

Applicant number

	of		<i>i</i> Provide the total number of applicants.
--	----	--	--

Applicant type:

Company

Company name

ABN

ACN

Registered address line 1

Registered address line 2

Suburb / Locality

State

Postcode

Individual

Surname

Given names

i If 'Company', provide **registered business street address**, and either an ABN or ACN.

New company clients need to attach a copy of their certificate of business registration.

Applicant Contact Details

Postal address is the same as company registered address above

Postal Address Line 1

Postal Address Line 2

Suburb / Locality

State

Postcode

Email

Website

Telephone

Mobile

i Provide a postal address if it is different to the registered business street address.

Contact Person for Queries

Contact Name

Position title

Email

Telephone

Mobile

Do you consent to receiving electronic correspondence from the Department regarding tenement matters?

Yes

No

i A contact person **must** be nominated for each client.

Certified Correct

Name

Signature

i May be certified by any appropriate person.