



LEASE OR LICENCE: INSTRUMENT OF TRANSFER

USE THIS FORM TO: Apply to transfer ownership of your share of a lease or licence

Section A: Transferor and current joint holders

	NAME OF COMPANY OR INDIVIDUAL	CURRENT % SHARE	ⓘ Each transferor must complete a separate form to transfer their share. * List ALL current joint holders. Attach extra information if required.
Transferor (You)		%	
Joint holder		%	
Joint holder		%	
Joint holder		%	
TOTAL		100 %	

* Couples who are joint holders can be considered a single transferor, and may complete one joint form. Both parties must sign in Section H below.

Section B: Tenement details

TENEMENT No.	LOCATION	ⓘ You may list multiple leases ONLY IF the parties involved and the percentage share being transferred from/to are exactly the same.

List the tenement/s affected by the transfer and their location.

This form applies to: EL, ML, EML, MPL, RL

Section C: Transferee/s (proposed holder/s)

Any transferees that are not current tenement holders or applicants with the department must complete the attachment for new clients and include it with this form, to progress this application.


	NAME OF COMPANY OR INDIVIDUAL	PROPOSED % SHARE	ⓘ List all transferees and the proposed share of the tenement/s they will receive. Include any joint holders with an increased share. Attach extra information if required.
Transferor	Proposed share retained by Transferor after transfer	%	
Transferee 1		%	
Transferee 2		%	
Transferee 3		%	
MUST TOTAL TRANSFEROR'S <u>CURRENT</u> SHARE SHOWN ABOVE		%	

Section D: Conditions of transfer

Consideration paid to transferor/s in respect of this transfer	\$	ⓘ Must transfer the same % share of each tenement shown. Provide any conditions that apply to the transfer, and attach any related documents (eg sale agreement).
Specify any conditions of transfer		

Section E: Contact details

CONTACT PERSON FOR TRANSFEROR

Contact name				 Nominate one contact person for all queries and correspondence regarding this transfer, on behalf of the current holder.
Email address				
Company name				
Postal address line 1				
Postal address line 2				
Suburb/Locality		State	Postcode	
Telephone		Fax		


CONTACT PERSON FOR TRANSFEREE/S (one only)

Same as contact for transferor

Contact name				 Nominate one contact person for all queries and correspondence regarding this transfer, on behalf of the proposed holder/s.
Email address				
Company name				
Postal address line 1				
Postal address line 2				
Suburb/Locality		State	Postcode	
Telephone		Fax		


Section F:

Payment Details

Fee	Application for Ministerial consent under the Act	\$		 Refer to the current fee schedule for the applicable fee.
Payment Method	<input type="checkbox"/> Cash - in person only. Do not post. <input type="checkbox"/> Cheque - made out to 'DSD' <input type="checkbox"/> Money Order <input type="checkbox"/> Credit Card - DSD to contact applicant for card details <input type="checkbox"/> Credit Card - details below - Visa / MasterCard (circle one)	OFFICE USE ONLY RECEIPT		
Card Number				CVV Code is the last 3 digits printed in the signature block on the back of the credit card.
Expiry MM/YYYY		CVV Security Code		
Cardholder Name				
Cardholder Signature				

Section G:

Consent is given to this transfer

Signature of the Minister or delegate under the Act		Date signed		 OFFICE USE ONLY
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Section H: Authorisations

- SIGNATORIES:** Companies – Form must be signed by authorised officer/s in accordance with your company's structure under the *Corporations Act*, eg Director/Secretary, Sole Director etc.
 Individuals – Individual must sign as signatory 1, and a witness who is not a beneficiary of the transfer must sign as signatory 2.
 Couples – Couples who are joint holders must both sign the form below.

The transferor agrees that:

Subject to the consent of the Minister under the Act, I agree to the transfer of the nominated share of the licence/lease(s) listed to the transferee/s named below. I understand that responsibility for the licence/lease(s) is not transferred until I receive notification that the transfer has been recorded in the Mining Register.

ROLE	COMPANY SIGNATORY 1 or COUPLE 1 or INDIVIDUAL	COMPANY SIGNATORY 2 or COUPLE 2 or INDIVIDUAL'S WITNESS
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TRANSFEROR	Company name			
	Signature	1.		2.
	Date signed	1.		2.
	Signatory name	1.		2.
	Position / Role	1.		2.

The transferee/s (including existing joint holders with increased share) agrees that:

Subject to the consent of the Minister under the Act, I agree to hold, and adhere to the conditions of, the licence/lease(s) listed in Section B. I accept the conditions of transfer described in Section D. I understand that responsibility for the licence/lease(s) is not transferred until I receive notification that the transfer has been recorded in the Mining Register.

TRANSFEEE 1	Company name			
	Signature	1.		2.
	Date signed	1.		2.
	Signatory name	1.		2.
	Position / Role	1.		2.

TRANSFEEE 2	Company name			
	Signature	1.		2.
	Date signed	1.		2.
	Signatory name	1.		2.
	Position / Role	1.		2.

TRANSFEEE 3	Company name			
	Signature	1.		2.
	Date signed	1.		2.
	Signatory name	1.		2.
	Position / Role	1.		2.